



# PERSONAL DATA PROTECTION POLICY – ILC WEBSITE

DOC-167-A\_EN

Date approbation :  
03/12/19

Page : 1 / 3

## **1. INTRODUCTION**

Welcome to the InterLaboratories Comparisons of Œnologues de France website.

Every year, Œnologues de France organize InterLaboratories Comparisons, whose organization requires the collection of personal data. The confidentiality and security of your data are very important to us.

The purpose of this Privacy Policy is to show you in a clear and transparent manner the data we collect, how we use it and your rights about it.

The conditions governing your use of the Œnologues de France service are defined in the Campaign plan, Instructions to participants and in the Terms of Use.

## **2. LIST OF PERSONAL INFORMATION COLLECTED**

### **2.1. PERSONAL DATA COLLECTED DURING YOUR REGISTRATION**

This data is collected to identify your business and verify the legitimacy of the reducing prices:

- ✓ business contact (name, e-mail),
- ✓ address (principal, secondary and third if necessary, postal code, city and country),
- ✓ phone number and Fax,
- ✓ oenologist information (name, e-mail),
- ✓ account ID.

### **2.2. DATA COLLECTED DURING THE ORDERING OF ADDITIONAL SAMPLES**

The collected data are the same that during your registration.

### **2.3. PERSONAL DATA COLLECTED DURING YOUR USE OF OUR SERVICE**

- ✓ name, email and phone number of the person in charge of the order,
- ✓ date the account was created.

## **3. USE OF YOUR PERSONAL DATA**

The Œnologues de France undertake to practice a reasonable use of your personal data in accordance with the GDPR.

Here are the processes performed, the personal data that is used for each process and the setting in which it is performed (legal basis):

### **3.1. REGISTRATION TO THE INTERLABORATORIES COMPARISONS**

- ✓ New laboratory account ;
- ✓ Registration to the InterLaboratories Comparisons;
- ✓ Payment of registrations.

### **3.2. PUBLICATION OF ILC RESULTS**

The InterLaboratories Comparisons results are published under participants anonymous, with the annual number attributed to each participant. The annual number is only known by the participant and EURL Œnologues de France.



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Page : 2 / 3

### 3.3. COMMUNICATION FOR RELATED OR MARKETING PURPOSES

Sending informative emails concerning the competitions (opening of registrations, reminders of registrations, publication of results, valuation of wines and medal-winning products, satisfaction surveys, etc.) and the training organized by EURL Oenologues de France.

### 4. SHARING OF YOUR PERSONAL DATA

The Oenologues de France do not communicate any personal data to third parties for commercial purposes.

On the other hand, we use technical partners for the execution of certain processes (sending emails, statistical report and hosting providers).

Oenologues de France can share those information (business contact, oenologist name and ILC registration) to the following partners:

- ✓ Bureaux régionaux de l'Union des Oenologues de France
- ✓ Bureau national de l'Union des Oenologues de France
- ✓ EURL Oenologues de France, for its business activities.

All of these partners are committed to complying with the requirements of the General Data Protection Regulation (GDPR) and we are particularly vigilant about this.

### 5. DATA CONSERVATION AND SUPPRESSION PERIOD

In case of inactivity on your part, and especially if you no longer visit the site or no longer use the application or react to emails that we send you, your personal data are automatically deleted within a maximum period of 3 years after the last contractual relationship.

You may at any time request the deletion of your personal data by writing to the data protection representative of the Oenologues de France ([contact@oenologuesdefrance.fr](mailto:contact@oenologuesdefrance.fr)). In this case, we will delete this data so that you can no longer be identified, except where the data will be retained for another legal purpose, for example in the following situations:

- ✓ legitimate interests of the Oenologues de France (unresolved problem of payment or litigation concerning you, prevention of fraud, security);
- ✓ compliance with legal or tax obligations;
- ✓ list distribution during the current year.

### 6. USERS' RIGHTS AND PROCEDURES FOR EXERCISING THESE RIGHTS

The General Regulations on Data Protection (GDPR) gives you since May 25, 2018 new rights concerning your personal data. We have therefore added new features that allow you to exercise them.

The following rights apply to your personal data collected by the Oenologues de France:

- ✓ **Right of access:** you can at any time ask us to access the personal data we process;
- ✓ **Right of rectification:** you can ask us to modify or update your personal data when it is inaccurate or incomplete;
- ✓ **Right of cancellation:** you have the right to ask us to permanently delete your personal data. In this case, we will delete your personal data.
- ✓ **Right of restriction:** you can ask us to cease temporarily or permanently the processing of all or part of your personal data;
- ✓ **Right of opposition:** you can refuse at any time the processing of your personal data for personal reasons.
- ✓ **Right to data portability:** you can ask us for a copy of your personal data in electronic format, these data are yours: you can transmit them if you wish.

You can exercise your rights at any time by sending us an email with your details and a copy of a proof of identity to the following address: [contact@oenologuesdefrance.fr](mailto:contact@oenologuesdefrance.fr).



## PERSONAL DATA PROTECTION POLICY – ILC WEBSITE

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03/12/19

Page : 3 / 3

In the event of the death of the user, the heirs proving their identity may ask at the same address to take into consideration the death and therefore delete the personal data of the deceased.

In the case of a favorable response to your request, we undertake to respond within one month, except in particular cases where you will be kept informed of the processing time.

### **7. SECURITY OF PERSONAL DATA**

Securing your personal data is crucial to us.

We adopt a set of technical and organizational measures to ensure the security of your data, especially data encryption and access control procedures to enhance our security.

We also use a monitoring system to detect any flaws or attempted intrusions as soon as possible.

### **8. CONCLUSION**

We hope that this document has allowed you to know more about the use of your personal data.

If you still have questions or if you wish to exercise your rights, please contact the person in charge of data protection at Oenologues de France at the following address: [contact@oenologuesdefrance.fr](mailto:contact@oenologuesdefrance.fr).

If you are not satisfied with the answer given to you, you also have the possibility to lodge a complaint with the [CNIL](#).